
**FIFTH CARDIFF LOCAL DEVELOPMENT PLAN ANNUAL MONITORING
REPORT: PRE-DECISION**

Purpose of the Report

1. To provide Members with background information to aid scrutiny of the draft report to Cabinet regarding Cardiff's Fifth Local Development Plan Annual Monitoring Report, which is scheduled to be presented to Cabinet at their meeting on 14 October 2021.

Scope of Scrutiny

2. At their meeting on 14 October 2021, the Cabinet will consider a report that outlines the purpose, key findings and conclusions of the fifth Annual Monitoring Report and seeks Cabinet endorsement of the report for submission to Welsh Government by 31st October 2021.
3. A copy of the Cabinet Report is attached at Appendix A.
4. During this scrutiny, Members have the opportunity to explore:
 - i) The performance of the Council against its current Local Development Plan;
 - ii) How the Local Development Plan policies are being implemented;
 - iii) How the findings of the Annual Monitoring Report can help inform the Local Development Plan review process;
 - iv) Whether there are any associated risks to the Council.

Background

5. The Cardiff Local Development Plan 2006 to 2026 was formally adopted by the Council on 28th January 2016. As part of the statutory development plan process the Council is required to prepare an Annual Monitoring Report and submit to Welsh Government by the 31st October each year after Plan adoption.
6. The Annual Monitoring Report (AMR) process provides the basis for monitoring the effectiveness of the Local Development Plan (LDP) and helps inform whether any revisions to the Plan are necessary. It aims to demonstrate the extent to which the LDP strategy and objectives are being achieved and whether the Plan's policies are functioning effectively. It also allows the Council to assess the impact the LDP is having on the social, economic and environmental well-being of the County and identifies any significant contextual changes that might influence the Plan's implementation or review. Monitoring is a continuous part of the plan making process. It provides the connection between evidence gathering, plan strategy and policy formulation, policy implementation, evaluation and plan review.
7. This is the fifth AMR to be prepared since the adoption of the plan and is based on the period 1st April 2020 to 31st March 2021. The AMR consists of the following sections:
 - Executive Summary
 - Introduction
 - Contextual Information – changes to policy framework at a national or local level.
 - LDP Monitoring Process – explains the monitoring process undertaken.
 - LDP Monitoring Indicators – reporting on the 107 LDP monitoring indicators which were agreed during the LDP examination process and set out in the Inspectors Report.
 - Sustainability Appraisal Monitoring – reporting on the 28 sustainability monitoring indicators.

- Conclusions and recommendations – setting out an overall overview of all indicators and Plan performance in the first two years following adoption.
8. As well as assisting to inform the extent to which the LDP strategy, objectives and policies are being achieved, the findings of this monitoring work will directly help to inform the LDP review process that the Council is currently undertaking as required every four years from the plan's adoption.
 9. Attached at **Appendix A** is the draft report to Cabinet and provides a summary of performance against the main Plan topics. **Appendix A1** then sets out the data and conclusions in more detail.
 10. The AMR provides a five year short-term position statement. As stated in Appendix B, due to the Covid pandemic Welsh Government did not require Local Planning Authorities to submit and publish an AMR by the 31st October 2020 and no fourth AMR was therefore published. However, data was still collected where possible and is included in the time series presented in the report. This data provides a baseline for future comparative analysis from which successive AMRs will be able to evidence the emergence of trends.

Proposed Recommendations to Cabinet

11. In order to comply with the provisions in the Planning Compulsory Purchase Act (2004) and Welsh Government Guidance, Cabinet is being asked to recommend that Council endorse the fifth AMR for submission to Welsh Government by 31st October 2021.

Previous Scrutiny

12. As mentioned above, due to the Covid pandemic, the Council was not required to submit or publish a fourth AMR. Prior to this, however, at their meeting held on 17 September 2019, the Environmental Scrutiny Committee considered and scrutinised the Third LDP AMR.

13. The Committee made a series of comments and observations from this meeting that were incorporated into the Chair's letter¹ and covered the following areas:

- New jobs
- Physical Activity
- Affordable Housing
- Education Travel
- Student Accommodation
- Congestion
- Bus Station & Waungron Road Transport Interchange
- Bus Rapid Transit Routes
- Modal Split Target
- Travellers Site Update

Way Forward

14. Councillor Caro Wild (Cabinet Member – Strategic Planning and Transport) and Andrew Gregory (Director of Planning, Transport and Environment) have been invited to make a statement and answer questions. Further Officers from the Planning, Transport and Environment Directorate have also been invited to assist the Committee in its consideration of the item.

Legal Implications

15. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person

¹ [\(Public Pack\)Correspondence Following the Committee Meeting Agenda Supplement for Environmental Scrutiny Committee, 17/09/2019 16:30 \(moderngov.co.uk\)](#)

exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

16. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

RECOMMENDATION

The Committee is recommended to:

- i) Consider the information in this report, its appendices and the information presented at the meeting;
- ii) Determine whether they would like to make any comments, observations or recommendations to the Cabinet on this matter in time for its meeting 14 October 2021; and
- iii) Decide the way forward for any future scrutiny of the issues discussed.

DAVINA FIORE

Director of Governance & Legal Services

29 September 2021